

Directions:

- 1) **Make a copy of this document each day.**
- 2) Fill out all fields in the table and answer all questions in the feedback section.
- 3) Send to Devon at end of shift

<b>Name</b>	<b># of Inbound calls</b>	<b># of Inbound Sales</b>	<b># of Outbound calls (do not include leads - only Outbound Campaigns)</b>	<b># of Outbound sales</b>

**Daily Feedback**

Did we give 100% today (why or why not?)

What can we do better tomorrow?

What do you need from me (Devon)?